

Suggested Grant Narrative Outline

This is a recommended format for your grant application narrative. You do not have to use this format, but it does include the information our grant committees looks for when evaluating grants.

Project Title

The Challenge or Need

- State the challenge or need
- Provide relevant details of the challenge or need - cite to any research, if relevant
- How does this challenge or need impact you or your classroom

The Solution

- State the proposed solution or way to address the need - cite to any research, if relevant (**for classroom grants, this must be an innovative solution that enhances, enriches, or expands the existing curriculum)
- Describe how you plan to incorporate this into your classroom
 - Provide an overview of the program - create a visual picture of what you will be doing with your students.
 - Targeted population - number and types of students impacted
- Describe whether you are able to share this project with other classrooms and teachers, and if so, how?

Budget Request:

Item	Supplier	Cost	Quantity	Total (cost x quantity)
Total Project Cost	-	-	-	(Total from this column)

TIP: Before submitting your grant, check the contents of your narrative against the Rubric (evaluation criteria) for your specific grant category. The rubric is listed on the BPSF website under each grant category.